

ASSISTANTSHIPS

Applications for assistantships must be accompanied or preceded by application for admission to the College of Graduate Studies. All applicants and current students with superior credentials including first-year international graduate students may apply for graduate assistantships.

The assistantship program is predicated on the idea that graduate students, given an opportunity to assist the faculty, provide a service to the institution and also gain valuable experience through this work in association with the faculty. Appointments to assistantships are made by the dean of The College of Graduate Studies only upon recommendation by the student's academic department. In those instances in which the student indicates acceptance of an assistantship award after April 15, the student may not accept another appointment without first obtaining formal release for this purpose.

Graduate assistants may be assigned to instructional, research, and/or other academic duties as determined by the department in which the assistant is appointed and as approved by the dean of The College of Graduate Studies. Assistantships require 20 hours per week during the Fall and Spring semester, including exam week, for duties to be assigned by the department chair. Graduate assistants assigned to classroom or laboratory duties are under the direct supervision of a full-service faculty member who will retain full responsibility for the maintenance of high academic and pedagogical standards.

International graduate students, who have been appointed as teaching assistants, including graduate assistants who are assisting with teaching duties, are required to demonstrate oral proficiency in English. Students will be assessed using the speaking subsection of a standardized test. For a TA, a minimum of 23 on the TOEFL is considered satisfactory; a score of 7 is considered satisfactory on the IBT.

The Chair of the department will be responsible for assessing the oral proficiency in English. Students who do not achieve a satisfactory rating will not be permitted to teach, and will be assigned non-teaching duties (research, grading, etc.) They must complete an English course or non-credit ELI tutorials designed to improve their oral proficiency. The cost of the ELI tutorial sessions (\$25 each) will be charged to the TA's home department.

Graduate students who are in provisional status because of undergraduate coursework deficiencies cannot be appointed as teaching assistants until the required coursework is completed. Such students can be considered for research appointments. Exceptions to this policy may be considered and must be reviewed and approved by the dean of the College of Graduate Studies.

Normally, assistantships are awarded for a period of two semesters, beginning with the fall semester. To remain eligible for the assistantship, an appointee must discharge his or her duties satisfactorily and maintain good academic standing. An appointee must maintain enrollment in at least 18 semester hours of degree-credit coursework for the regular academic year and not fewer than nine semester hours of degree-credit coursework for any one semester. (With the advisor's approval, graduate coursework that is not part of the graduate assistant's degree program may be counted toward the 18-semester-hour minimum for the assistantship.) Approval to carry more than 12 semester hours or fewer than nine semester hours in any semester may be granted by the dean of The College of Graduate Studies only upon clear justification from the student's academic program department. (Exception: For a teaching assistant who is the instructor of record and has a teaching load of five semester hours or more, the minimum required enrollment is six semester hours. For a teaching assistant who is the instructor of record and has a teaching load of four semester hours or less, the minimum required enrollment remains at nine semester hours.)

Graduate assistants shall not hold other full-time employment but may accept occasional or temporary employment outside the University during the term of the assistantship, subject to the approval of the department chair or the

program director of the department. Other employment on the YSU campus requires the approval of the dean of The College of Graduate Studies.

Each assistantship provides a stipend. Graduate assistants may also be awarded a Graduate College Premiere Scholarship.

Graduate College Premiere Scholarship

Graduate College Premiere Scholarship is typically provided in one of two versions: 36.0 and 20.0

The Graduate College Premiere Scholarship 36.0 provides:

- Up to 36sh of instructional fees during the combined fall and spring semesters and up to 12sh for the summer term (for graduate courses required to complete a single degree program)
- Nonresident tuition surcharge
- Music performance fees (if applicable)

The Graduate College Premiere Scholarship 20.0 provides:

- Up to 20sh of instructional fees during the combined fall and spring semesters and up to 6sh for the summer term (for graduate courses required to complete a single degree program)
- Nonresident tuition surcharge
- Music performance fees (if applicable)

Criteria for Initial Award:

- Acceptance for regular admission to the College of Graduate Studies (Exceptions may be granted by the graduate dean)
- Recommendation by the appropriate academic dean
- Approval by the dean of graduate studies

To Maintain the Scholarship:

- Student must remain in good standing
- Student must maintain a minimum 3.0 GPA on a 4.0-point scale for all graduate coursework
- Student must maintain enrollment of at least 18 semester hours of degree-credit coursework for the academic year and no fewer than 9 semester hours in each of the fall and spring semesters (Exceptions may be granted by the graduate dean)
- Making good progress towards degree completion, as determined by the department chair

Notes:

- Awards are subject to availability of funds
- This compensation may be subject to taxation

Failure to meet any of the criteria to maintain this scholarship will result in termination of the scholarship.

Graduate assistants who have been admitted with undergraduate course deficiencies will make up course deficiencies by taking the appropriate courses at their own expense.

Further information regarding assistantship stipends and scholarships is available at The College of Graduate Studies Assistantship and Fellowship website (<http://cms.yzu.edu/college-graduate-studies/assistantships-fellowships>) .