

# ASSOCIATE OF ARTS IN BUSINESS ADMINISTRATION

The Williamson College of Business Administration offers an Associate of Arts in Business Administration that incorporates some general education courses, the business tool courses, and some upper level business courses. This degree is often pursued by individuals already in the workforce wanting to enhance their knowledge and skills in the field of business, often leading to promotion and/or salary increase. The courses taken in the Associate of Arts in Business Administration can all be applied to the Bachelor of Science in Business Administration.

## CAREER OPPORTUNITIES

An Associate degree in business can prepare students for some entry-level jobs in retail, office administration, bookkeeping, and trade work. The most common careers for individuals earning an AABA degree is in the area of office administration and support. Office administration assistants can be found in a wide array of organizations including corporations, small business centers, government agencies, and nonprofit organizations.

## STUDENT EXPERIENCES

Students enrolled in the Associate of Arts in Business Administration have the opportunity to build their knowledge and leadership skills in their field through various student leadership organizations including the American Marketing Association, Advertising Club, Pi Sigma Epsilon, Society for Human Resource Management (SHRM), Enactus, and the Student Nonprofit Leadership Organization.

COURSE	TITLE	S.H.
<b>GENERAL EDUCATION COURSES</b>		
ENGL 1550	Writing 1	3
ENGL 1551	Writing 2	3
PHIL 2628	Business Ethics	3
CMST 1545	Communication Foundations	3
GE: Arts & Humanities		3
GE: Natural Science	One Science must include a lab	7
<b>BUSINESS TOOL COURSES</b>		
Business Tool courses must be completed with the grade of a "C" or higher and cannot be taken credit/no credit.		
BUS 1500	Exploring Business	3
MATH 1552	Applied Mathematics for Management	4
ECON 2610	Principles 1: Microeconomics	3
ECON 2630	Principles 2: Macroeconomics	3
MGT 2604	Legal Environment of Business 1	3
ACCT 2602	Financial Accounting	3
ACCT 2603 & 2603L	Managerial Accounting and Managerial Accounting Spreadsheet Lab	4
ENGL 3742	Business Writing	3
ECON 3790	Statistics for Business and Economics	5
<b>BUSINESS CORE COURSES</b>		
To enroll in upper level business courses students must have successfully completed ENGL 1550, ENGL 1551, PHIL 2628, CMST 1545, all Business Tool courses and have a minimum 2.5 overall GPA.		
Upper level business courses must be completed with the grade of a "C" or higher and cannot be taken credit/no credit.		
MGT 3725	Fundamentals of Management	3
MKTG 3702	Business Professionalism	1
MKTG 3703	Marketing Concepts and Practice	3
Total Semester Hours		60

<b>Year 1</b>		
<b>Fall</b>		
ENGL 1550	Writing 1	3
BUS 1500	Exploring Business	3
MATH 1552	Applied Mathematics for Management	4
CMST 1545	Communication Foundations	3
ECON 2610	Principles 1: Microeconomics	3
Semester Hours		16
<b>Spring</b>		
ENGL 1551	Writing 2	3
ECON 2630	Principles 2: Macroeconomics	3
MGT 2604	Legal Environment of Business 1	3
ACCT 2602	Financial Accounting	3
GE: Natural Science		3
Semester Hours		15
<b>Year 2</b>		
<b>Fall</b>		
ECON 3790	Statistics for Business and Economics	5
ACCT 2603 & 2603L	Managerial Accounting and Managerial Accounting Spreadsheet Lab	4
PHIL 2628	Business Ethics	3
ENGL 3742	Business Writing	3
Semester Hours		15
<b>Spring</b>		
MGT 3725	Fundamentals of Management	3
MKTG 3702	Business Professionalism	1
MKTG 3703	Marketing Concepts and Practice	3
GE: Arts & Humanities		3
GE: Lab Science		4
Semester Hours		14
Total Semester Hours		60

ENGL 1550, ENGL 1551, Business Tool and upper level business courses must be completed with the grade of a "C" or higher and cannot be taken credit/no credit.

To enroll in upper level business courses students must have successfully completed ENGL 1550, ENGL 1551, PHIL 2628, CMST 1545, all Business Tool courses AND have a minimum 2.5 overall GPA.