

# EDUCATIONAL LICENSURE

## Department of Teacher Education and Leadership Studies (TELS)

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### Post-master's Licensure Requirements

Candidates for Ohio administrative license must have completed the 30 semester hours for the M.S. in Education degree in Educational Administration as required by YSU or its equivalent as evaluated by the Department of Educational Foundations, Research, Technology, and Leadership.

#### Principal License (OHIO) (6 semester hours)

Elementary Principal License Grades PK-6

Middle School License Grades 4-9

Secondary Principal License Grades 5-12

The licensure course work is entirely clinical in nature, consisting of two courses comprising 6 semester hours. The courses are designed to afford candidates the opportunity to apply the content knowledge from their course work and practice the skills necessary to effective leadership. Across the two courses, candidates observe and then carry out a range of administrative responsibilities including analyzing student performance, carrying out clinical supervision of teaching staff, writing a staff improvement plan, designing a HQ staff development program, creating a master schedule, participating in teacher hiring processes, administering student discipline, conducting school safety drills, and coordinating special education meetings and functions, among others. In addition, in the second clinical practice candidates design and implement an Integrated School Improvement Project addressing a real need in their school setting. Candidates and faculty participate in an interactive on-line clinical learning community spanning diverse and geographically dispersed clinical sites.

COURSE	TITLE	S.H.
EDAD 6975	Introduction to Administration Clinical Experience	3
EDAD 7022	Clinical Experience 2: The Principalship (Elementary 7022E; Middle 7022M; or Secondary 7022S)	3
<b>Total Semester Hours</b>		<b>6</b>

Candidates must hold or qualify for a valid teacher certificate/license at the same level as the administrative license being sought; and have two years of successful teaching under a professional teaching license at the same level as the administrative license being sought. In addition, candidates must have a passing score on the state-prescribed administrative licensure exam for the principalship.

#### Administrative Specialist License

##### Administrative Specialist License in Curriculum, Instruction, and Professional Development

Master's degree in educational administration, plus 18 hours of course work from the following list, which must include EDAD 7040 Clinical Practice for the Administrative Specialist:

COURSE	TITLE	S.H.
TCED 6922	Principles of Instruction	3
TCED 6934	Assessment and Accountability	3
TCED 6936	Curriculum, Assessment, and Instruction to Improve Learning	3

SPED 6900	Issues, Trends & Ethical, Legal and Professional Guidelines in Special Education	3
SPED 7077	Leadership in Special Education	3
EDAD 7014	Data Driven School Improvement and Program Evaluation	3
EDAD 7018	School Discipline and Student Support Services: Policies, Programs and Prevention Strategies	3
EDAD 7040	Clinical Practice for the Administrative Specialist	3

Or a Master's degree in curriculum at YSU, plus coursework as follows:

COURSE	TITLE	S.H.
EDAD 6915	Learning, Teaching, and Instructional Leadership	3
EDAD 6947	School Building Operations and Management	3
EDAD 6949	Legal and Ethical Issues in Public Administration	3
EDAD 6952	School Finance and Budget Planning Processes	3
EDAD 6954	Community Engagement and Collaborative Partnerships	3
EDAD 6955	Professional Development and Human Resources	3
EDAD 6975	Introduction to Administration Clinical Experience	3
EDAD 7014	Data Driven School Improvement and Program Evaluation	3
EDAD 7018	School Discipline and Student Support Services: Policies, Programs and Prevention Strategies	3
EDAD 7040	Clinical Practice for the Administrative Specialist	3
<b>Total Semester Hours</b>		<b>30</b>

Individuals qualifying for licensure at the Elementary or Secondary level are also issued licensure at the Middle School level.

Candidates must qualify for/hold a valid professional teacher certificate/license and have two years of successful teaching under a professional teaching certificate/license. In addition, candidates must have completed the prescribed number of hours and have an official score report indicating a passing score on the state prescribed administrative licensure examination required for the license.

#### Superintendent License (OHIO)

Candidates must hold an administrative certificate or license issued upon the recommendation of YSU or the equivalent thereof as evaluated by the Department of Educational Foundations, Research, Technology, and Leadership at YSU, complete the following course sequence, and meet any other Ohio State Department of Education requirements.

This model shifts the leadership focus from the micro (school site) to the macro (school systems) level and familiarizes prospective superintendents with systems knowledge and perspective on leadership in areas from educational governance to human resource administration to technology and facilities.

COURSE	TITLE	S.H.
EDAD 7024	Collective Bargaining and Systems Issues in Human Resources Administration	3
EDAD 7025	Educational Governance: Advanced Law and Policy Seminar	3
EDAD 7026	Technology and Facilities for Learning Organizations	3
EDAD 7035	The Superintendency and Evolving Ways of Looking at Leadership	3
EDAD 7050	Clinical Experience: Superintendency	3
<b>Total Semester Hours</b>		<b>15</b>

## PRINCIPAL CERTIFICATE K-12 (Pennsylvania)

Candidates must hold a Master's degree from an accredited program. The professional education program provides evidence that School Principal certification candidates demonstrate knowledge of and competence in working in the elementary and secondary public school settings, including completion of the 33 semester hours listed below, many of which are included in the typical master's degree in educational administration. They must also provide an official score report indicating:

- a score of at least 143 on Praxis II Specialty Test #0411 in Educational Leadership: Administration and Supervision; or
- a 163 score on Praxis Specialty Test #6011 in School Leadership Licensure Assessment (SLLA); and
- satisfy any other Pennsylvania Department of Education Requirements, plus:

Completion of 33 s.h. below (to extent not already taken as part of a master's degree program):

COURSE	TITLE	S.H.
EDAD 6915	Learning, Teaching, and Instructional Leadership	3
EDAD 6931	Leadership in Educational Organizations: Theory to Best Practices	3
EDAD 6947	School Building Operations and Management	3
EDAD 6949	Legal and Ethical Issues in Public Administration	3
EDAD 6952	School Finance and Budget Planning Processes	3
EDAD 6954	Community Engagement and Collaborative Partnerships	3
EDAD 6955	Professional Development and Human Resources	3
EDAD 7014	Data Driven School Improvement and Program Evaluation	3
TCED 6936	Curriculum, Assessment, and Instruction to Improve Learning	3
SPED 7077	Leadership in Special Education	3
Select one clinical experience course as appropriate to the licensure level being sought:		
EDAD 7022	Clinical Experience 2: The Principalship (Elementary 7022E; Secondary 7022S)	3
<b>Total Semester Hours</b>		<b>33</b>

The professional education program provides evidence that each certification candidate demonstrates knowledge and competencies that foster professionalism and ethical practices in school/community settings including:

1. Professional organizations, professional literature, resources and advocacy groups.
2. Integrity and ethical behavior, professional conduct as stated in *Pennsylvania's Code of Professional Practice and Conduct for Educators*; and local, state, and federal laws and regulations.
3. Communicating effectively (orally and in writing) with students, colleagues, faculty, families, paraprofessionals, related service personnel, outside agencies and the community.
4. Recognizing the professional responsibilities of administrators' and teachers' roles as collaborators, team members, advocates, and service coordinators.

## Certification for the Pennsylvania Superintendent's Letter of Eligibility

Candidates must:

- hold a Master's degree from an accredited program;
- have six years of professional service in schools, three of which shall have been in supervisory or administrative positions;

- have an official score report indicating a score of at least 160 on the School Superintendent Assessment Exam #6021;
- all other State of Pennsylvania Department of Education requirements must be met;
- plus completion of the 57 semester hours listed below, many of which may already have been completed as part of the candidate's master's degree in educational administration and principalship certification programs.

COURSE	TITLE	S.H.
EDAD 6915	Learning, Teaching, and Instructional Leadership	3
EDAD 6947	School Building Operations and Management	3
EDAD 6949	Legal and Ethical Issues in Public Administration	3
EDAD 6952	School Finance and Budget Planning Processes	3
EDAD 6954	Community Engagement and Collaborative Partnerships	3
EDAD 6955	Professional Development and Human Resources	3
EDAD 7014	Data Driven School Improvement and Program Evaluation	3
EDAD 7024	Collective Bargaining and Systems Issues in Human Resources Administration	3
EDAD 7025	Educational Governance: Advanced Law and Policy Seminar	3
EDAD 7026	Technology and Facilities for Learning Organizations	3
EDAD 7035	The Superintendency and Evolving Ways of Looking at Leadership	3
EDAD 7050	Clinical Experience: Superintendency	3
FOUN 6901	Philosophical Analysis of Education	3
FOUN 6902	Sociological Bases of Education	3
FOUN 6904	Introduction to Educational Research	3
FOUN 6905	Educational Challenges in Historical Perspective	3
TCED 6936	Curriculum, Assessment, and Instruction to Improve Learning	3
TCED 6946	Supervision of Instruction	3
TCED 6951		3
<b>Total Semester Hours</b>		<b>57</b>