

# STUDENT SERVICES

## Career Exploration and Development

*The Office of Career Exploration and Development provides individualized career and exploratory advising for YSU students and alumni.*

### EXPLORING ADVISING

Exploratory Advisors will help you identify required general education coursework while you explore majors, careers, and opportunities to get involved at YSU.

- This program helps to assure you will not waste time, money or energy while identifying your major/career path and establishing long-term goals.

### SELF-ASSESSMENT

Complete self-assessment tools with your Career Development Coordinator and begin to identify your VIPS. These tools will help you choose the best major!

- Values >> Interests >> Personality >> Strengths

### CAREER DEVELOPMENT SERVICES

Learn how to build your professional brand with a Coordinator or Career Peer.

- Resume and cover letter formatting and review
- Handshake and LinkedIn profile development
- Graduate School application support
- Job and internship search strategies
- Mock Interviews for the internships, and professional jobs

### HANDSHAKE Job/Internship Posting Board

Set yourself up for success with YSU's professional social network.

- Introduce yourself by customizing your Handshake professional profile
- Upload your resume to easily apply for local and national positions
- Have your professional brand reviewed and receive feedback from experts

Join Handshake by following this link (<https://ysu.joinhandshake.com/login>) (<https://ysu.joinhandshake.com/login/>)

For more information, visit Career Exploration and Development (<http://www.ysu.edu/oced>) (<http://www.ysu.edu/oced/>) on the web.

## Counseling Services

YSU Student Counseling Services (SCS) provides free, short term, confidential mental health counseling, consultation, outreach, and referral services to our currently enrolled students. Common issues that we address include anxiety, depression, stress, relationship concerns, difficulty managing multiple roles, and other issues. SCS is located in Kilcawley Center, Suite 2110. We are open Monday - Friday, 8:00 a.m. - 5:00 p.m. Call (330) 941-3737 or stop in to schedule an appointment. See our website Student Counseling Services (<http://www.ysu.edu/student-counseling-services/>) for more information and resources.

SCS has an after-hours phone line. You can call and speak with a mental health professional who can assist with immediate support, crisis intervention and stabilization. (This is not for scheduling appointments or leaving messages). To access, call SCS at (330) 941-3737 and after the brief message, press "1" to be connected to a mental health professional. This is available to all currently registered YSU students or anyone concerned about a currently registered student.

## Childcare

Students who have younger children may wish to place them in on-campus childcare centers while in class or when on campus.

Wee Care Day Care and Learning Centre is the official provider of childcare services to Youngstown State University students, faculty, staff, and alumni. Special discounted rates are available and we accept ODJFS contracts as well. Wee Care Day Care and Learning Centre provides up to two (5 days a week/ all day) childcare scholarships per year to current YSU students with a minimum of 3.0 GPA. Applications are collected at the end of Spring semester for the upcoming year.

The Centre has a professionally trained staff that takes care of children ages six weeks to 10 years, including preschool and pre-K State approved curriculum based programs. The Centre is located in Fedor Hall and is open from 5:00 a.m. to 9:00 p.m. The phone number is (330) 941-2936.

Wee Care is equipped with 24-hour-a-day video monitoring and a very strict sign-in and sign-out policy. Besides the convenience of its on campus location, Wee Care has six other locations throughout Mahoning and Trumbull County. Students especially like the flexible scheduling options to meet their university needs.

Students may also be eligible for child care through the Mahoning County Educational Service Center, which has day care facilities throughout Mahoning County, including one on the YSU campus. Please go to the ESC of Eastern Ohio website (<https://www.esceasternohio.org/content/preschool/>) for more information.

Partial reimbursement is also available to University students for either Wee Care Day Care Learning Centre or other licensed off-campus day care facilities. Contact the Office of Financial Aid and Scholarships at (330) 941-3501 for more information. You can also go to the YSU Day Care Assistance Application webpage ([https://cfweb.cc.ysu.edu/finaid/daycare/app\\_daycare.cfm](https://cfweb.cc.ysu.edu/finaid/daycare/app_daycare.cfm)).

For more information, visit Wee Care Day Care (<http://www.weecareohio.com/partners.html>).

## Dean of Students

The Office of the Dean of Students (DOS) provides support, education, guidance, and advocacy to all members of our campus community. In support of YSU's commitment to "place students at its center," this office is dedicated to ensuring that individuals have a centralized point of contact to discuss extenuating situations and concerns, specifically those related to mental and physical health, hospitalizations, food and housing insecurities, challenging family situations, issues with faculty or staff members, or any other barriers that may impede their success, while maintaining campus safety and fostering a culture of civility, character, and respect.

The DOS team is comprised of professionals from three critical areas that work together to assist students: Student Counseling Services, Community Standards & Student Conduct, and Student Advocacy & Support. Additionally, the YSU CARE (Concern – Assessment – Referral – Education) Team, managed by the Dean of Students, addresses issues of a serious nature that may pose a threat to the safety of a student or the overall campus community. We accept and encourage referrals from students, their families, faculty, staff, and the surrounding community, with the goal of providing advocacy, guidance, and assistance. You may submit a referral to the CARE Team via the Penguin of Concern Referral Form.

**IMPORTANT:** All members of the YSU community have a responsibility to report any situation that could possibly result in harm to self or others. However, the "Penguin of Concern Referral Form" should not be used to report crisis situations in which a person poses an active or immediate risk of harm. In these situations, the YSU Police Department should be contacted immediately at 330-941-3527 (or 911 from a campus phone).

Visit the Office of the Dean of Students website (<https://ysu.edu/student-affairs/dean-of-students/>).

## Kilcawley Center

Since its opening in April 1974, Kilcawley Center has served as the heart of campus. This not only refers to its central location on campus, but also to the many services, conveniences, programs, and amenities it provides to the University community. The Center's casual atmosphere, comfortable lounges, and attractive dining areas focus on making free-time activity an integral part of a YSU education. Through cultural, social, and recreational programming, Kilcawley Center provides for rich and diverse experiences for YSU students. Visit Kilcawley Center (<http://www.kc.ysu.edu>) for details on services, hours of operation, staff directory, and the daily calendar of events.

Kilcawley Center's study lounges are known for their comfortable chairs and couches that are perfect for studying or relaxing. The lounges and restaurant dining areas in Kilcawley Center provide high-speed wireless internet access. The Center offers convenient ATM banking, and offices for Student Government, Student Media, and Rookery Radio. Kilcawley Center houses sixteen seminar rooms and a large multi-purpose room. On a daily basis, these rooms host luncheons, workshops, seminars, lectures, organization meetings, and programs.

### Dining on Campus

Kilcawley Center offers diverse choices in dining:

- YSU Wendy's with all your favorite burgers, fries, the classic Frosty and more.
- Jamba Juice (smoothies, juices, and steel cut oatmeal)
- KC Food Court for a variety of delicious choices.
- Dunkin' Donuts
- Hissho Sushi (Freshly prepared sushi daily on-site is the way we roll. Everyday our chefs prepare delicious sushi that will keep you happy and healthy.)

Visit Dine On Campus (<http://www.dineoncampus.com/ysu/>) for meal plans, catering, campus places to eat, and today's menus including sustainability and nutritional information.

Pete's Treats & More is a popular place for quick snacks and beverages, and single-dose healthcare items. Visit Pete's Treats & More to choose delicious chocolates, cookies, snack cakes, and your favorite energy drinks. Pete's Treats & More is located on the lower level of Kilcawley Center.

### Meal Plans

Campus Meal Plans are available for purchase and are offered with a variety of dining options. To find out about meal plans, see frequently asked meal plan questions, or to purchase a meal plan, visit the YSU Y Card (<https://ycard.ysu.edu/>) site. Adding Pete's Points to your Y Card will allow you to debit your purchases at any Kilcawley dining location including Pete's Treats & More. Pete's Points are also accepted at many nearby locations both on and off campus and through Grubhub. For a list of on- and off-campus locations that accept Pete's Points, go to the Y Card site (<https://ycard.ysu.edu/>). Visit the Penguin Xing for more information. Visit the YSU Y Card (<https://ycard.ysu.edu/>) site to add Pete's Points or Flex Dollars on the fly.

### Catering

Chartwells provides a full catering menu for small group functions to large dinner buffets. Once you have secured a room reservation in Kilcawley Center, or a site location on or off campus, Chartwells catering director will help you coordinate every detail to ensure your event is a success—whether you are planning a quick box lunch or an elaborate buffet. Contact the Chartwells Catering Department at (330) 941-1979, visit Dine On Campus (<http://www.dineoncampus.com/ysu/>), or visit the office in Kilcawley Center.

### Serving Students

The Office for Student Affairs is located on the east wing of Kilcawley Center under Kilcawley House, beneath the red awning that says, "University Housing". This suite of offices includes the Office of Housing and Residence Life, the Office of the Associate Vice President for Student Experience, the Dean of Students, the Associate Vice President for Enrollment Planning and Management, and the Office of Student#Conduct.

The upper level of Kilcawley Center includes Kilcawley Staff Offices, Disability Services, Student Counseling Services, and the Penguin Pantry. Student Activities, Student Government, and student organizations/mailboxes are in the west end of Kilcawley, as is the Center for Student Progress. The Cove is an extension of Kilcawley Center located on the upper level on the west end of the building. At the Cove, students are welcome to lounge, study, eat, and participate in recreational games and activities. Also in the Cove is the Giant Eagle Penguin Pickup Service where students can have groceries delivered to this location with no delivery fee during fall and spring semesters.

The Andrews Student Recreation and Wellness Center can also be accessed from the upper level of Kilcawley Center.

Graphic Services, located on the lower level, designs flyers, banners, posters, brochures, and graphics for student organizations and student projects. They also provide large-format printing services.

### Penguin Xing

Penguin Xing provides YSU IDs (the Y Card), serves as the information center and lost & found for the University, registers students for campus locker rentals, sells commuter, faculty and staff meal plans, and takes photos for all faculty, staff and student Y Cards. Photos can also be uploaded via our Y Card site. The Penguin Xing is located on the upper level of the Center near the main lobby.

## PHOTO IDENTIFICATION CARD (Y CARD)

### Photo IDs

The Division of Student Affairs issues a photo identification card to every student enrolled at the University. The student must carry the card while on campus. The use of this card is restricted to the student to whom it was issued. Lost or stolen cards must be replaced at the student's expense (see "Student Fees and Charges" for amount). To replace the card, the student must present proper identification (e.g. driver's license) in Kilcawley Center at the Penguin Xing and pay the applicable replacement fee. The photo identification card is the property of the University and must be surrendered by the student upon request by University officials.

## Mercy Health Wick Primary Care at YSU

Mercy Health Wick Primary Care at YSU is located on the corner of Wick and Lincoln Avenue. The Center provides health care to all currently enrolled YSU students – both resident and commuter students. These services are provided because of the Student Health Fee of \$34 that is paid by all students each semester. The mandatory fee provides revenue to Mercy Health System to give students access to their Primary Care Facility. The center will be staffed by a full-time primary care physician and advanced practice provider. It will also provide the following services below:

Full service primary care practice:

- Establish and develop continuity of care
- Address acute issues
- Walk-In-Care location for non-scheduled visits
- Preventative care
- Extended hours
- Lab draw site

- Services also include access to MyChart. This is a patient portal which allows direct communication with the practice and provider, prescription refills, electronic visits and access to a patient's medical record.

#### Mental health services:

- Mental health, behavioral health and addiction issues addressed
- Two half-days per week
- Psychiatrist

Health care is available for illness, injury, first aid, and routine health checks. Health screening tests, physical exams for sports and academic programs, gynecological exams, as well as consultations and referrals, are provided. Flu and other immunizations are also given; however, there are charges for these injections.

Office visits are free. Students do not need to have health insurance to use the Center's services. Blood tests, x-rays, lab tests, etc., ordered by a physician are done off campus at the student's choice of provider and at the student's expense.

Student records are kept strictly confidential. Information cannot be released to anyone without the written consent of the student. Certain public health diseases, however, must be reported to the Department of Health as required by law.

For more information, visit Student Health Clinic (<https://cms.ysu.edu/administrative-offices/student-health/student-health/>).

## Registrar

The Office of the Registrar, a department within the Division of Institutional Effectiveness, provides quality service to YSU students within all areas related to enrollment by supporting the systems and policies of the learning environment and safeguarding the integrity of the university's records and regulations. The department is committed to:

- Providing a proficient and holistic level of customer service that will lead to increased student retention and persistence.
- Maintaining an accurate permanent record for each student.
- Furnishing necessary information, support, and referrals to the university community and outside agencies in an efficient manner while consistently administering federal regulations.
- Supporting students, faculty, and staff by integrating the latest technology into our services.

The office is comprised of three main areas: Records, Registration, and the Penguin Service Center. All are located in Meshel Hall, room 232. For more information, call (330) 941-6000.

## Veterans Affairs

Located in the Veterans Resource Center at 633 Wick Avenue, the Office of Veterans Affairs (OVA) serves as a central location to discuss issues, questions, or concerns current and prospective military and veteran students may have regarding their enrollment. The university recognizes the sacrifice of military service and waives the undergraduate and graduate application and new student orientation fees for all veterans and currently serving military members. To have the application fee waived, the applicant must provide a DD Form 214 or other verification of honorable service in the armed forces of the United States.

After their initial registration, all military and veteran students are then qualified for the following veteran benefits at YSU:

- Priority registration
- Voluntary enrollment into select "Veterans Friendly" GER courses
- Voluntary membership into the "Armed Forces Student Association" (YSU's Student Veteran Organization)

- Evaluation of military training for possible college credit
- GI Bill counseling and certification
- Assistance with coordination of periods of military service during the semester
- Advocacy and counseling services
- Coordinated Math and Writing tutoring services
- Access to limited veteran scholarships (based on need and academic success)
- Email information letters with pertinent information related to student veterans
- Special recognition at graduation

The OVA also works with the Office of Veterans Affairs Advisory Council, an independent body that guides and supports the university's efforts to serve those who have or are serving in the armed forces. The Council is a representative body drawn from faculty, students, staff, and the community.

The Veterans Resource Center (VRC) on campus at 633 Wick Avenue is a 6,000 square foot, fully handicap accessible facility that is the first of its kind at any university in Ohio. The VRC features lounge space, a computer lab, meeting rooms, a community/class room, kitchenette, ample office space for outside veteran-related organizations and much more. The VRC is open to all student veterans, currently serving military members and military dependents that are using veteran's education benefits.

Students and all interested parties can contact the OVA by visiting our OVA (<http://cms.ysu.edu/administrative-offices/veterans-affairs/office-veteran-affairs/>) website, emailing us at [veterans@ysu.edu](mailto:veterans@ysu.edu), or calling the office at (330) 941-2503. Individual person-to-person meetings are available and encouraged.