

MGT 3725 - Fundamentals of Management

Fall 2026 Syllabus, Section 06, CRN 40980,

Credit hours: 3

Instructor

Michelle Green

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Public Instructor Information

Instructor Title:

Senior Lecturer

Instructor Professional Qualifications:

MBA, Management, Youngstown State University

BSBA, International Business, Youngstown State University

BSBA, Marketing Management, Youngstown State University

PHR, Professional Human Resources (HRCI)

Instructor Office Location:

WCBA 3311

Instructor Office Phone:

330-941-1887

Course Description

3725. Fundamentals of Management. Position yourself for management and leadership opportunities in your career. This course builds the foundation for developing the knowledge, skills, and mindset needed to succeed as a manager. Students learn how managers plan, organize, lead, and control to help organizations achieve their goals, while examining how organizational structure, culture, and decision-making shape effectiveness. Emphasis is placed on strengthening problem-solving, professional behavior, collaboration, and self-awareness, essential capabilities for contributing on teams today and growing into leadership roles tomorrow. Sophomore standing required. Prereq.: BUS 1500 (C) or BUS 1500H (C) and 2.5 GPA. 3 s.h.

Course Readings

Group	Title	Author	ISBN
Optional	Fundamentals of Management, 11th ed.	Stephen P. Robbins	9780135175156

The course readings are subject to change in the event of extenuating circumstances, research developments, current events, and/or to ensure better learning.

Tentative Course Schedule

Week of	Reading(s)	Proposed Topic	Due/To Prepare for Class
8/24	• Course Overview • Syllabus & Assignment Walkthrough • Blackboard Walkthrough • Respondus Proctoring/Technology expectations • Seating Chart & Name Tents • Optional Extra Credit Assignments o Syllabus Quiz o REMIND App o Discussion Board-Student Introduction		DUE: 9/05/26 - 11:59pm Discussion-Bonus REMIND App-Bonus Syllabus Quiz-Bonus



8/31	• Chapter 1: Managers & Management in Today's Workplace • Learning Module Quiz #1 • LinkedIn Learning: Understanding Business	DUE: 9/05/26 - 11:59pm Learning Module Quiz #1 LinkedIn Learning #1
9/7	• Chapter 2: Management Environment • Learning Module Quiz #2 • LinkedIn Learning: Developing Business Acumen	DUE: 9/12/26 - 11:59pm Learning Module Quiz #2 LinkedIn Learning #2
9/14	• Chapter 3: Important Managerial Issues • Learning Module Quiz #3 • LinkedIn Learning: Business Ethics • Required Class Attendance (9/17) • Applied Management Activity #1 Problem Identification Lab: o Symptoms vs. Problems o Current vs. Desired state o Performance Gaps o Causes/Consequences • Problem Identification Analysis Assignment- Opens 9/17	DUE: 9/19/26 - 11:59pm Learning Module Quiz #3 LinkedIn Learning #3 Problem Identification Lab (In-Class Assignment 9/17)
9/21	• Chapter 4: Making Decisions • Learning Module Quiz #4 • LinkedIn Learning: Decision-Making Strategies • Required Class Attendance (9/24) • Applied Management Activity #2 Decision-Making Lab: o Using the decision-making process in management	DUE: 9/26/26 - 11:59pm Learning Module Quiz #4 LinkedIn Learning #4 Decision-Making Lab (In-Class Assignment 9/24)
9/28	• Chapter 5: Planning & Goal Setting • Learning Module Quiz #5 • LinkedIn Learning: Strategic Planning Foundations • Management Function Discussion: Planning - Opens	DUE: 10/03/26 - 11:59pm Learning Module Quiz #5 LinkedIn Learning #5
10/5	• Required Class Attendance This Week (10/06 & 10/08) • Applied Management Activity #3 Management at the Movies: Margin Call With In-Class Assignment	DUE: 10/10/26 - 11:59pm Applied Management Activity #3 (In-Class Assignment 10/08) Management Function Discussion: Planning
10/12	• Chapter 8: Organizational Structure & Design • Learning Module Quiz #6 • LinkedIn Learning: Organizational Culture	DUE: 10/17/26 - 11:59pm Learning Module Quiz #6 LinkedIn Learning #6
10/19	• Chapter 9: Human Resource Management • Learning Module Quiz #7 • LinkedIn Learning: HR Foundations: Core Human Resources • Walkthrough of the OpenLearn Leadership Credential	DUE: 10/24/26 - 11:59pm Learning Module Quiz #7 LinkedIn Learning #7 Problem Identification Analysis Assignment
10/26	• Chapter 10: Managing Work Groups & Work Teams • Learning Module Quiz #8 • LinkedIn Learning: Teamwork Foundations	DUE: 10/31/26 - 11:59pm Learning Module Quiz #8 LinkedIn Learning #8 Management Function Discussion: Organizing
11/2	• Chapter 11: Understanding Individual Behavior • Learning Module Quiz #9 • LinkedIn Learning: Adapting Leadership to Behavioral Styles	DUE: 11/07/26 - 11:59pm Learning Module Quiz #9 LinkedIn Learning #9
11/9	• Chapter 12: Motivating & Rewarding Employees • Learning Module Quiz #10 • LinkedIn Learning: Customer Service: Motivating Your Team	DUE: 11/14/26 - 11:59pm Learning Module Quiz #10 LinkedIn Learning #10
11/16	• Required Class Attendance (11/17 & 11/19) • Applied Management Activity #4 Management at the Movies: Office Space With In-Class Assignment	DUE: 11/21/26 - 11:59pm Applied Management Activity #4 (In-Class Assignment 11/19)



11/23	• Thursday, 11/26 Holiday - No Classes Thanksgiving Break (Wednesday 11/25 through Friday 11/27) • Chapter 13: Leadership & Trust • Learning Module Quiz #11 • LinkedIn Learning: Leadership Styles, Behaviors, and Approaches	DUE: 11/28/26 - 11:59pm Learning Module Quiz #11 LinkedIn Learning #11 Management Function Discussion: Leading
11/30	• Chapter 15: Controlling Work & Organizational Processes • Learning Module Quiz #12 • LinkedIn Learning: Balanced Scorecard and Key Performance Indicators	DUE: 12/05/26 - 11:59pm Learning Module Quiz #12 LinkedIn Learning #12 Management Function Discussion: Controlling If Applicable: Due 12/02/26 - 11:59pm OpenLearn Leadership Credential Documentation
12/7	This scheduled final exam period will be used only by students who are pursuing the "Comprehensive Final Exam Pathway" (Option 2). Students who have successfully completed the OpenLearn Leadership Credential (Option 1) and uploaded the required documentation to Blackboard are not required to attend. Any alternative arrangement must be approved in advance consistent with applicable University policy.	Final Exam Thursday, December 10 1:00pm - 3:00pm

The course schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances, by mutual agreement, and/or to ensure better learning.