

# READMISSION OF FORMER STUDENTS

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A former student is one who was previously admitted into an undergraduate degree seeking program at YSU, has not attended for three or more consecutive terms, and has not attended another accredited college since attending. Students meeting this criteria, and are not an exception listed below, can complete an application for readmission via the Penguin Service Center. There is no application fee. Upon receipt of the application, former students will be contacted by mail or email regarding the status of readmission, as well as advisement and registration information.

Students who return to YSU and must be readmitted are readmitted under the Catalog in effect for the term of readmission.

## How to re-apply:

**To Apply by Mail:** Students may apply by using the YSU Readmission Request Form (<https://ysu.edu/sites/default/files/registrar/Readmission%20Application%20Revised%20March%202022.pdf>) - Undergraduate Majors, Certificates and Tracks (<https://ysu.edu/academics/>). The completed form may be submitted to the Penguin Service Center in-person or by mail, fax or email.

**To Apply Online:** You can submit a readmission application online by using this link (<https://ysu.edu/registrars-office/undergraduate-readmission-application/>). You are required to submit your YSU ID number (Y00XXXXXX) or the last four digits of your social security number.

## Exceptions:

**RN to BSN students:** Former students returning to YSU to pursue the RN to BSN program should contact the Office of Undergraduate Admissions (<https://ysu.edu/admissions/>).

**International Students:** Former students returning to YSU who still hold international status should contact the International Programs Office (<https://ysu.edu/international-programs-office/>).

**Graduate Students:** Former graduate students returning to YSU should contact the College of Graduate Studies (<https://ysu.edu/academics/college-graduate-studies/>).

If a student has attended another accredited college during their time away from YSU, the student should apply as a **former transfer student** through the Office of Admissions (<https://ysu.edu/admissions/>); they can be reached at (330) 941-2000.

## CONTACT FOR QUESTIONS/CONCERNS

Office: Penguin Service Center

Location: Meshel Hall

Website: <https://ysu.edu/penguin-service-center> (<https://ysu.edu/penguin-service-center/>) and <https://ysu.edu/registrars-office> (<https://ysu.edu/registrars-office/>)